



Apartment for Government Employees & Professionals in the Government & Private Sector



House Reservation Application Form

Weera Mawatha, Pannipitiya

**Director, Middle Income Housing Project,
Urban Development Authority,
6th Floor,
Sethsiripaya,
Battaramulla.**

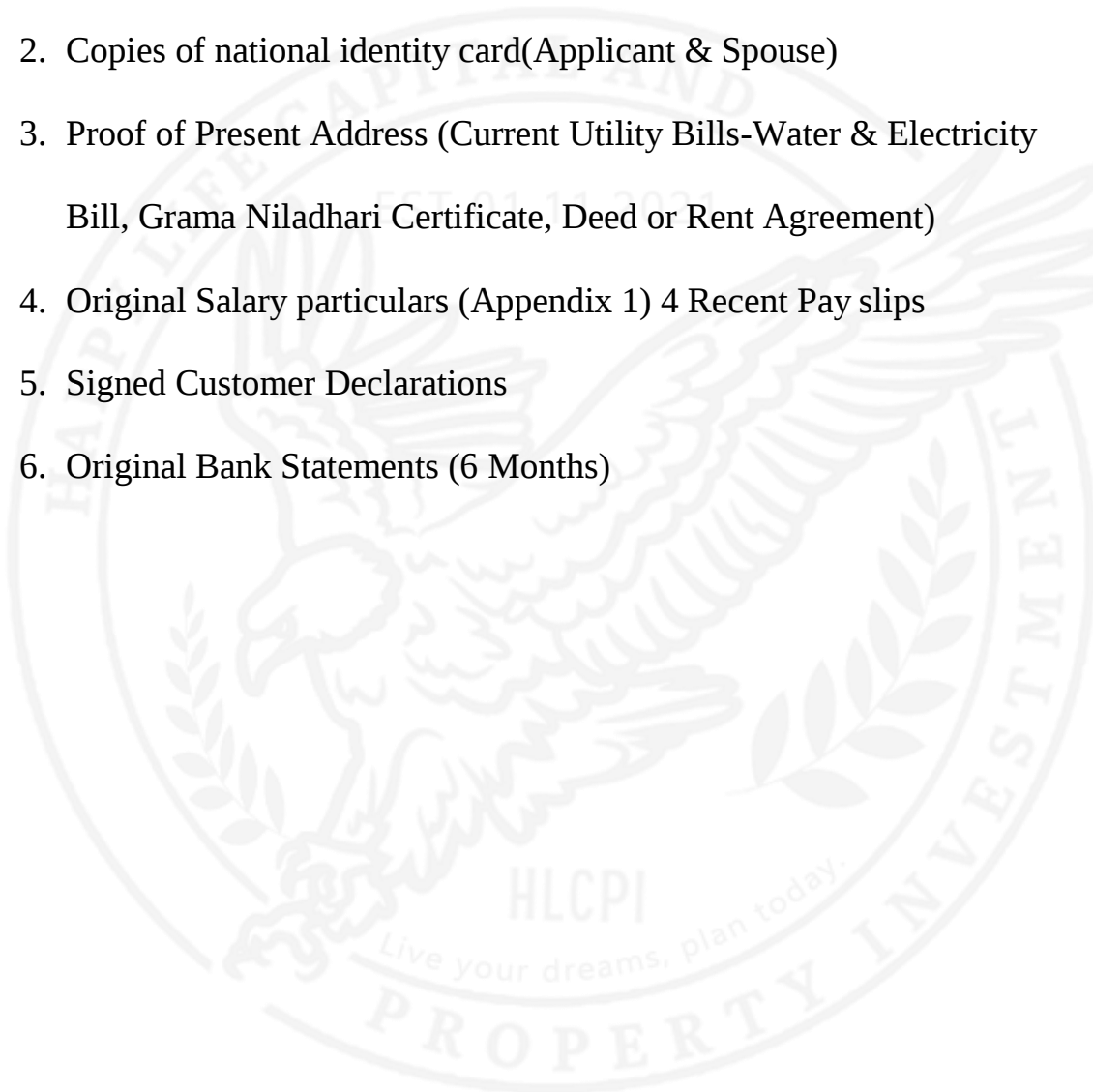
Ministry of Megapolis & Western Development



Urban Development Authority Reference:

CHECKLIST

1. Fully Completed Application Form
2. Copies of national identity card(Applicant & Spouse)
3. Proof of Present Address (Current Utility Bills-Water & Electricity Bill, Grama Niladhari Certificate, Deed or Rent Agreement)
4. Original Salary particulars (Appendix 1) 4 Recent Pay slips
5. Signed Customer Declarations
6. Original Bank Statements (6 Months)

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Office Use Only

Application received No

Received Date

Received Time

1. Personal Details

I. Full Name:.....

II. Name with Initials:

III. NIC No:.....

IV. Date of Birth

V. Gender: Female

Male

VI. Permanent address:.....

VII. Postal address:.....

VIII. Telephone: Office:

Home:

Mobile:

IX. E-mail:.....

X. Preferred Housing unit &
price
(Tick the relevant Cage)

Type A	Type B	Type C
750sqft	950sqft	1050sqft
Rs10.50Mn+NBT	Rs13.30Mn+NBT	Rs14.70Mn+NBT

*This price will be changed based on the actual floor area & floor level.

XI. Marital status: Married ☐ Single ☐

If Married,

XII. Spouse Full Name:.....

.....

XIII. Name with Initials:

XIV. NIC No:.....

XV. Date of Birth

XVI. Telephone: Office:

Home:

Mobile

XVII. Postal Address:.....

XVIII. E-mail:.....

2. Paymentoption

- Initial Payment : 25% of down payment should be paid within two month period **(Rs.1 M for the reservation fees need to pay as a part of down payment at the time of housing unit reservation)**
- Balance payment in installments through mortgage arrangement.

3. Employment Details

I. Occupation:-:.....

II. Name of Employer:.....

III. Service period: YearsMonths

IV. Previous Organizations (If any),

Name of Employer:

Occupation:.....

Service Period: YearsMonths

V. Total service period of the (Private/Government) Organization:

Years Months

4. Income Details

	Amount per Month
I. Gross basic wage/salary	
II. Overtime:	
III. Allowances:	
IV. Commission:	
V. Other income*:	
Total Income:	

*Please give details of other income: (Attached Billing Proof)

5. This Section to Be Completed by an Authorized Officer in charge in the Organization

I certify that the above details are true and correct according to the service record.

Name:

Position:

Name of the institution:

Address:

Tel Number:

Date: Signature.....

(Should be Director General / General Manager or Director HRM)

Signature of the Applicant:

The information given will be treated in the strictly confidence

Note:

- i. One housing unit will be allocated for one family.
- ii. Dully filled application form together with other documents should be handed over to Director (Middle Income Housing Project), Urban Development Authority, 6th Floor, Sethsiripaya, Bttaramulla with the payment of Rs.1000.00 non-refundable deposit.